



REGIONAL SECRETARIAT
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FANRPAN NODE COMMON VISION MEETING
24-26 February 2010
Farm Inn, Pretoria South Africa
NODE TO REGIONAL OFFICE REPORTING QUESTIONNAIRE

Node Governance		
1.	How many AGMs have you held? Please provide minutes as attachments	
2.	How many Steering Committee meetings have you held? Please attach minutes of the meetings.	
3.	When was your last audit conducted? Please attach copies of your latest audit report and financial statements	
4.	Have you submitted advisory notes to Government?	(Yes / No) Please mark the appropriate
5.	What issues have the advisory notes covered? Please attach copies of the advisory notes	
Annual Workplan and Outputs 2009		
6.	Please provide your annual workplan and outputs for 2009 as attachments	
7.	What is your annual turnover?	
8.	Who are your funding partners?	Current: Prospective:
9.	How many national policy dialogues have you hosted and planned?	
10.	What projects are you undertaking in your institution?	
11.	Please provide details of your institution's flagship events	In-country: Regional: Global:
12.	What are your policy targets for 2010? (feel free to attach documents)	
13.	Please provide an updated Node stakeholder database (soft and hard copies)	